

City of Finlayson Planning and Zoning Commission
Finlayson City Hall-Work Group
Monday, January 27, 2025 1-2:30 p.m.

Members present: Dennis Liebelt, Nancy Liebelt, Josette Koets, Jeff Flaws, Dave Auchter
Members absent: Marge Haefner, Norm Kester, Nate Konkel, Bruce Pogatchnik
Visitor: Penny Simonsen, East Central Regional Development Commission (ECRDC)

Call to Order: Josette Koets led the Pledge of Allegiance and meeting @1:02p.m.

Business:

Penny Simonsen reviewed the survey results. Approximately out of 192 surveys, about 25% have been returned.

Next, members worked on the **Administrative Goals**.

Administrative Goals and Policies, pages 19-22, were thoroughly discussed and revised. Members worked to use wording that always referred back to using the “current zoning ordinances/bylaws”, etc that were already in place in the City of Finlayson. The work group identified all structures owned by the City of Finlayson. They are as follows:

Pole Building on School Street	Community Center (leased to Lions)
City Hall and Post Office Building (PO leased)	City Garage (back of garage area)
Bar and Fire Hall	Pavillion Area Schaefer Park
Jail	Pavillion Area by the Depot
Pump House near water tower	
Storage building by water tower	Other: Sewage area, lagoons, city dump
Depot	

* Community Grand Stand and volleyball courts were discussed. Those properties are owned by Northview Bank.

Members felt it would be beneficial to list the structures with a value, location, how it is zoned, owned/leased, and age of structure.

The term “full-service city” was discussed. (sewer, water, fire dept, police service, public utilities, etc.) Members also discussed a yearly review process looking at goals, policies, and the general plan to promote health, safety and general welfare of the residence of the City of Finlayson. General forms of communication such as newsletters, emails, fliers, and use of the website were also discussed.

Next, **Intergovernmental Goals** that relate to relationships and communication with surrounding jurisdictions, i.e. county governments were reviewed.

The next work group meeting will include Transportation Goals. Penny will check into having the Dept of Transportation (DOT) join our work group for a presentation on the proposed Highway 18 rebuild slated for 2026–2028. Nancy Liebelt suggested having a separate work group look at building site forms to be recommended to be adopted by the City of Finlayson Zoning Administration. Jeff Flaws, Dennis and Nancy Liebelt will plan to meet to look at building site permits from around the area and other small towns. Dave Auchter will attend the Sandstone Township meeting on Feb 7, 2025 to see if Ed Melzark can be sub-contracted as a zoning administrator.

Next general meeting will be **Feb 3, 2025 at Finlayson City Hall, 6:30-8:00 p.m.**

Next work group meeting will be **February 24, 2025 at Finlayson City Hall, 1:00 -2:30 p.m.**

Meeting adjourned at 2:48 p.m.

Respectfully submitted by Nancy Liebelt